



EVANSBURG VINEYARDS

3857 Germantown Pike

Event Rentals

**Thank you for your interest in hosting your event
with us at Evansburg Vineyards!**

We are a small boutique winery and vineyard. We host all kinds of events, including baby showers, bridal showers, proposals, birthdays, family get-togethers, corporate events, fundraisers, and many more. Please take a moment to read over the event space rental policies and information we have available.

All beverages & catering must be provided by
Evansburg Vineyards, Inc.

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SPACE RENTAL FAQS

WHEN WOULD I WANT TO RENT SPACE?

Space rental is required for parties of 20 or more guests. This option guarantees private space and the ability to decorate & tailor the space to your needs.

WHAT IS THE MIN AND MAX NUMBER OF GUESTS IN A RENTAL?

We have several different areas available for rental that are for different size parties. Our largest rental space fits a max of 48 guests. We do not have a minimum, however typically rental is not necessary if your party is smaller than 15 guests.

ARE OUTSIDE FOOD AND BEVERAGES ALLOWED?

We do not allow external catering beyond celebration cakes and pastries. All external alcoholic beverages are not permitted. External non-alcoholic beverages are permitted with prior notice.

WHAT DOES A RENTAL INCLUDE?

Rental guarantees your party a unique space for your celebration. We provide individual service for your party and will work with you to arrange the space to fit your needs. This includes an additional hour to set up prior to your event and half an hour after to clean up. In other words, you do not need to pay for the set up and clean up time. Parties will pre-select customizable food and drink packages (detailed below) depending on their preferences. You must select a food and drink package.

HOW DO I GET STARTED?

Send us an email at operations@evansburgvineyards.com with the following information:

- Ideal date(s)
- Ideal 3 hour timeframe (Events must end 30 minutes before closing)
- Party size
- How many children your party will include, if any
- Any and all questions!

With this information, we'll share available options accordingly. Once these details are finalized, we will provide you with a rental contract and send over a digital deposit invoice. It is required to pay the deposit in full to complete a rental reservation. Four weeks prior to the event, we'll reach back out to finalize arrangement details. Plan to book with 2 to 3 months of anticipation.

We only handle event inquiries by email, please don't call to try and book an event.

EVENT WALK-THROUGH

IMPORTANT THINGS TO KNOW

HOW DO I BOOK MY EVENT?

After sending your initial email inquiry, we will respond within 24-72 hours with availability accordingly. The event rental will not be finalized until the digital contract is signed and the digital deposit is paid.

HOW DOES PAYMENT WORK?

- A rental contract and a \$500 deposit are required to secure the space. Both will be sent digitally.
- At the end of your event, you will be responsible for paying your drink and food package tab. The initial deposit you paid to secure the rental will be subtracted from this total.
- A gratuity charge (18%) will be automatically added to your final bill. This gratuity is shared among our servers and other kitchen staff members who contribute to your event experience.
- Sales tax (6%) will be added to your final tab.
- If you'd like to extend your rental beyond the 3 hours allotted in the rental and have space available to do so, we will add the additional time to your tab (\$175 / hour for the Large Pavilion, \$125 / hour for the Small Pavilion, \$75 / hour for the Wine Barrel Room).

WHAT DOES PREPARATION & ORDERING LOOK LIKE?

As the event organizer, you will receive an emailed event preparation form four weeks prior to your event date where you will detail desired menu preferences, drink preferences and space arrangements.

On the day of the event, a staff member will be there to support during the included setup time. Additionally, a server will be stationed in your event space and will be there throughout the event to pour drinks and act as a point person to support your party's needs. Food will be served in a buffet-style and drinks will be poured by the server stationed at the bar.

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STEP 1:

*Choose the perfect
space!*



Wine Barrel Room

Our Wine Barrel Room is an ideal space for parties of 15-20 individuals. A minimum of 15 guests is required to rent this area. This private area is right where all the winemaking action takes place. The rental options to reserve this space are listed below. This area is completely indoors and is wheelchair accessible. Due to the fact that this area is our active production room, only adults are allowed in this space. The Wine Barrel Room cannot be rented in September & October during our winemaking season.



Small Pavilion

The small pavilion is ideal for your party of up to 30 individuals. A minimum of 18 guests is required to rent this area. perfect for all weather types, as it is fully covered and can be fully enclosed (and heated) during the colder months or inclement weather days. During the summer, garage doors can be opened and provide a wonderful vineyard view. This pavilion can accommodate different table and chair arrangements upon request and is fitted with a small bar area. The rental options to reserve this space are listed below.





Large Pavilion

The large pavilion is ideal for your party of 30-48 individuals. A minimum of 30 guests is required to rent this area. The large pavilion is perfect for all weather types, as it is fully covered and can be fully enclosed (and heated) during the colder months or inclement weather days. During the summer, garage doors can be opened and provide a wonderful vineyard view. This pavilion can accommodate different table and chair arrangements upon request and is fitted with a small bar area. The rental options to reserve this space are listed below.

STEP 2:

*Pair it with the
perfect package!*

DRINK PACKAGES

SELECT ONE | OPEN BAR SERVICE

Infants and toddlers not consuming are not included in the per person package fee.

COMES WITH UNLIMITED AMOUNT OF:

STAR

\$25 / PER PERSON

6 WINES OF YOUR CHOOSING, 4 BEERS, CHILLED WATER & 2 CLASSIC DRINKS

SUPERNOVA

\$35 / PER PERSON

STAR PACKAGE + 1 SPECIALTY DRINK

THE BIG BANG

\$45 / PER PERSON

STAR PACKAGE + 1 ADDITIONAL CLASSIC DRINK + 2 SPECIALTY DRINKS

[VIEW DRINK MENU](#)

External alcohol or food
(asside from desserts) is not permitted

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FOOD PACKAGES

SELECT ONE | BUFFET-STYLE SERVICE

Infants and toddlers not consuming are not included in the per person package fee.
For children consuming kids selection items, they will be charged \$20/person.

SUNRISE

\$35 / PER PERSON

- **SELECT 3 MAINS & 2 SIDES ITEMS FROM THE BRUNCH MENU**
PERFECT FOR AN EARLIER EVENT TAILORED TO YOUR NEEDS!

BRONZE

\$30 / PER PERSON

- **2 DISHES | PLATTER(S) AND/OR SALAD(S)**
NO ENTREES | APPETIZER PORTIONS | PERFECT FOR MID-AFTERNOON LIGHT FARE

SILVER

\$40 / PER PERSON

- **5 DISHES | SELECT FROM PLATTERS, APPETIZERS, SIDES, ENTREES, DESSERTS**
MAX 2 ENTREES | MEDIUM PORTIONS | PERFECT FOR LUNCH

GOLD

\$60 / PER PERSON

- **10 DISHES | SELECT FROM PLATTERS, APPETIZERS, SIDES, ENTREES, DESSERTS**
MAX 3 ENTREES | FULL PORTIONS | PERFECT FOR A FULL MEAL EXPERIENCE

[VIEW FOOD MENU](#)

Space rental, service, tables, chairs, tableware & cleaning wrapped into package pricing

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TOTAL PRICING

MIX & MATCH

ALL RENTALS MUST SELECT A DRINK + FOOD PACKAGE

	STAR	SUPERNOVA	THE BIG BANG
SUNRISE	SUNRISE STAR \$60 / PER PERSON	SUNRISE SUPERNOVA \$70 / PER PERSON	SUNRISE BIG BANG \$80 / PER PERSON
BRONZE	BRONZE STAR \$55 / PER PERSON	BRONZE SUPERNOVA \$65 / PER PERSON	BRONZE BIG BANG \$75 / PER PERSON
SILVER	SILVER STAR \$65 / PER PERSON	SILVER SUPERNOVA \$75 / PER PERSON	SILVER BIG BANG \$85 / PER PERSON
GOLD	GOLD STAR \$85 / PER PERSON	GOLD SUPERNOVA \$95 / PER PERSON	GOLD BIG BANG \$105 / PER PERSON

ITEMS ADDED TO ANY PACKAGE HAVE AN
ADDITIONAL CHARGE PER PERSON

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FULL VENUE RENTAL

MONDAYS & TUESDAYS

\$250 STAFFING FEE | 20 GUEST MINIMUM

Evansburg Vineyards hosts full venue rentals on days that we are not open or before our regular operating hours. All food and drink packages are available for full site rentals and will be served in the large pavilion unless otherwise specified.

To procure the full site rental, there is a \$250 staffing fee and a minimum of 20 guests required to open the site.

To inquire about a full venue rental, please send us an email at operations@evansburgvineyards.com

External alcohol or food is not permitted

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STEP 3:

*Book your event
via email!*

Email us at operations@evansburgvineyards.com with party details including your desired space, packages, party size, date, time, and approximately how many children are attending if any. Feel free to send any questions you may have, we'd be more than happy to answer them all!



We want you to have a beautiful event and take pride in making your special day perfect! Cheers!

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